

The Parking Authority of the City of Elizabeth

The regular meeting of the Parking Authority of the City of Elizabeth, New Jersey was held on March 12, 2025 in the Edward S. Sakowicz Administration Building at 233 Commerce Place Elizabeth, NJ 07201. The meeting was called to order at 7:00 PM by Chairman Gisela Bernal – Castro who announced that the regular meeting is listed in the "Annual Notice" as defined by Chapter 231, P.L. 1975, and that copies of the "Annual Notice" have been mailed and/or delivered to the Newark Star Ledger, the Home News and Tribune and posted and filed in the City Clerk's office in compliance with the terms of the "Open Public Meeting Law" Chapter 231, P.L. 1975 on December 12, 2024.

I. Roll Call:

Present:

Chairman Gisela Bernal – Castro

Vice - Chairman Ezzio A. Bustamante Varea

Commissioner Maritza A. Maseda (via teleconference call)

Commissioner Kelly Taylor

Commissioner John F. Bernal

Commissioner George Hernandez

Attendance Roll Call —6 Present

Absent: 1

Commissioner Matthew D. Rinaldo

Also, Counsel John B. Moriarty

Executive Director Carla A. Mazza

Operations Manager Carlos J. Alma

In compliance with the terms of the Open Public Meeting Law, Chairman Gisela Bernal-Castro opened the floor to the members of the public. With no one present to speak, Chairman Gisela Bernal – Castro closed that portion of the meeting.

The meeting began with a moment of silence in remembrance of former Commissioner Felix Martinez Sr. who recently passed away.

II. Motions:

- A. A motion was made by Commissioner Maritza A. Maseda and seconded by Vice - Chairman Ezzio A. Bustamante Varea to approve and/or correct minutes of the February 12, 2025 meeting. On a roll call vote, motion carried 5 ayes. Commissioner George Hernandez respectfully abstained.
- B. A motion was made by Commissioner Kelly Taylor and seconded by Commissioner John F. Bernal to approve the replenishment of Petty Cash. On a roll call vote, motion carried 6 ayes.
- C. A motion was made by Vice - Chairman Ezzio A. Bustamante Varea and seconded by Commissioner Kelly Taylor to pay the outstanding bills as reported by Executive Director Carla A. Mazza. On a roll call vote, motion carried 6 ayes.

D. Resolution # 5-2025 Resolution hiring Pedro A. Rosa as a Supervisor, at the salary of \$50,000/year, effective 3/17/2025.

A motion was made by Chairman Gisela Bernal – Castro and seconded by Commissioner John F. Bernal. On a roll call vote, motion carried 6 ayes.

III. Reports:

A. Executive Director Carla A. Mazza
Financial Reports

Resolution to Accept *Financial Reports*. A motion was made by Chairman Gisela Bernal – Castro and seconded by Vice - Chairman Ezzio A. Bustamante Varea. On a roll call vote, motion carried 6 ayes.

IV. Old Business

V. New Business — There being no further business Chairman Gisela Bernal – Castro made a motion, seconded by Commissioner Maritza A. Maseda to adjourn the meeting at 7:16 P.M. On a roll call vote, motion carried 6 ayes.

APPROVED: April 9, 2025

Gisela Bernal-Castro
Chairman

Carla A. Mazza
Executive Director

ELIZABETH PARKING AUTHORITY
BUDGET TO ACTUAL FINANCIAL REPORT
FOR THE THREE MONTH PERIOD ENDED 3/31/25

REVENUES		Y-T-D ACTUAL	Y-T-D BUDGET	VARIANCE	ANNUAL BUDGET
PARKING FEES	\$	1,202,094	\$ 1,357,500	\$ (155,406)	\$ 5,430,000
VIOLATIONS		92,450	75,000	17,450	300,000
RENTAL REVENUE		161,719	152,944	8,775	611,776
MISCELLANEOUS REVENUE		5,152	6,250	(1,098)	25,000
INTEREST INCOME		29,239	31,250	(2,011)	125,000
TOTAL REVENUE	\$	1,490,654	\$ 1,622,944	\$ (132,290)	\$ 6,491,776
EXPENSES					
SALARIES & EMPLOYEE BENEFITS	\$	716,663	\$ 639,050	\$ (77,613)	\$ 2,556,200
INSURANCE		101,629	85,000	(16,629)	340,000
OFFICE EXPENSES		65,077	43,750	(21,327)	175,000
OUTSIDE SERVICES		64,778	42,150	(22,628)	168,600
ADMINISTRATIVE EXPENSES		24,548	23,875	(673)	95,500
OPERATING EXPENSES		314,346	316,500	2,154	1,266,000
INTEREST/PRINCIPAL ON DEBT		454,189	454,189	-	1,816,754
TOTAL EXPENSES	\$	1,741,230	\$ 1,604,514	\$ (136,716)	\$ 6,418,054
PROJECTED INCREASE TO RESERVE	\$	(250,576)	\$ 18,431	\$ (269,006)	\$ 73,722