

## The Parking Authority of the City of Elizabeth

The regular meeting of the Parking Authority of the City of Elizabeth, New Jersey was held on April 9, 2025 in the Edward S. Sakowicz Administration Building at 233 Commerce Place Elizabeth, NJ 07201. The meeting was called to order at 7:00 PM by Chairman Gisela Bernal – Castro who announced that the regular meeting is listed in the "Annual Notice" as defined by Chapter 231, P.L. 1975, and that copies of the "Annual Notice" have been mailed and/or delivered to the Newark Star Ledger, the Home News and Tribune and posted and filed in the City Clerk's office in compliance with the terms of the "Open Public Meeting Law" Chapter 231, P.L. 1975 on December 12, 2024.

### **I. Roll Call:**

Present:

Chairman Gisela Bernal – Castro  
Vice - Chairman Ezzio A. Bustamante Varea  
Commissioner Maritza A. Maseda (via teleconference call)  
Commissioner Kelly Taylor  
Commissioner John F. Bernal (via teleconference call)  
Commissioner George Hernandez (via teleconference call)  
Commissioner Matthew D. Rinaldo

Attendance Roll Call —7 Present

Absent: 0

Also, Counsel John B. Moriarty  
Executive Director Carla A. Mazza  
Operations Manager Carlos J. Alma (via teleconference call)

In compliance with the terms of the Open Public Meeting Law, Chairman Gisela Bernal-Castro opened the floor to the members of the public. With no one present to speak, Chairman Gisela Bernal – Castro closed that portion of the meeting.

## **II. Motions:**

- A. A motion was made by Commissioner John F. Bernal and seconded by Commissioner Kelly Taylor to approve and/or correct minutes of the March 12, 2025 meeting. On a roll call vote, motion carried 6 ayes. Commissioner Matthew D. Rinaldo respectfully abstained.
- B. A motion was made by Chairman Gisela Bernal – Castro and seconded by Commissioner Kelly Taylor to approve the replenishment of Petty Cash. On a roll call vote, motion carried 7 ayes.
- C. A motion was made by Vice - Chairman Ezzio A. Bustamante Varea and seconded by Commissioner Matthew D. Rinaldo to pay the outstanding bills as reported by Executive Director Carla A. Mazza. On a roll call vote, motion carried 7 ayes.

### **III. Reports:**

A. Executive Director Carla A. Mazza

Financial Reports

Resolution to Accept *Financial Reports*. A motion was made by Commissioner John F. Bernal and seconded by Commissioner Kelly Taylor. On a roll call vote, motion carried 7 ayes.

### **IV. Old Business**

**V. New Business** — There being no further business Commissioner Kelly Taylor made a motion, seconded by Chairman Gisela Bernal – Castro to adjourn the meeting at 7:15 P.M. On a roll call vote, motion carried 7 ayes.

**APPROVED: May 14, 2025**

Gisela Bernal-Castro  
Chairman

Carla A. Mazza  
Executive Director

**ELIZABETH PARKING AUTHORITY**  
**BUDGET TO ACTUAL FINANCIAL REPORT**  
**FOR THE FOUR MONTH PERIOD ENDED 4/30/25**

| REVENUES                             | Y-T-D<br>ACTUAL     | Y-T-D<br>BUDGET     | VARIANCE            | ANNUAL<br>BUDGET    |
|--------------------------------------|---------------------|---------------------|---------------------|---------------------|
| PARKING FEES                         | \$ 1,617,005        | \$ 1,810,000        | \$ (192,995)        | \$ 5,430,000        |
| VIOLATIONS                           | 147,075             | 100,000             | 47,075              | 300,000             |
| RENTAL REVENUE                       | 212,517             | 203,925             | 8,592               | 611,776             |
| MISCELLANEOUS REVENUE                | 5,651               | 8,333               | (2,682)             | 25,000              |
| INTEREST INCOME                      | 38,606              | 41,667              | (3,061)             | 125,000             |
| <b>TOTAL REVENUE</b>                 | <b>\$ 2,020,854</b> | <b>\$ 2,163,925</b> | <b>\$ (143,071)</b> | <b>\$ 6,491,776</b> |
| EXPENSES                             |                     |                     |                     |                     |
| SALARIES & EMPLOYEE BENEFITS         | \$ 940,378          | \$ 852,067          | \$ (88,311)         | \$ 2,556,200        |
| INSURANCE                            | 136,585             | 113,333             | (23,252)            | 340,000             |
| OFFICE EXPENSES                      | 95,545              | 58,333              | (37,212)            | 175,000             |
| OUTSIDE SERVICES                     | 84,387              | 56,200              | (28,187)            | 168,600             |
| ADMINISTRATIVE EXPENSES              | 32,304              | 31,833              | (471)               | 95,500              |
| OPERATING EXPENSES                   | 397,919             | 422,000             | 24,081              | 1,266,000           |
| INTEREST/PRINCIPAL ON DEBT           | 605,585             | 605,585             | -                   | 1,816,754           |
| <b>TOTAL EXPENSES</b>                | <b>\$ 2,292,703</b> | <b>\$ 2,139,351</b> | <b>\$ (153,351)</b> | <b>\$ 6,418,054</b> |
| <b>PROJECTED INCREASE TO RESERVE</b> | <b>\$ (271,849)</b> | <b>\$ 24,574</b>    | <b>\$ (296,423)</b> | <b>\$ 73,722</b>    |