

The Parking Authority of the City of Elizabeth

The regular meeting of the Parking Authority of the City of Elizabeth, New Jersey was held on October 8, 2025 in the Edward S. Sakowicz Administration Building at 233 Commerce Place Elizabeth, NJ 07201. The meeting was called to order at 7:00 PM by Chairman Gisela Bernal – Castro who announced that the regular meeting is listed in the "Annual Notice" as defined by Chapter 231, P.L. 1975, and that copies of the "Annual Notice" have been mailed and/or delivered to the Newark Star Ledger, the Home News and Tribune and posted and filed in the City Clerk's office in compliance with the terms of the "Open Public Meeting Law" Chapter 231, P.L. 1975 on December 12, 2024.

I . Roll Call:

Present:

Chairman Gisela Bernal – Castro

Vice - Chairman Ezzio A. Bustamante Varea

Commissioner Matthew D. Rinaldo

Commissioner Maritza A. Maseda (via teleconference call)

Commissioner John F. Bernal

Commissioner George Hernandez

Attendance Roll Call —6 Present

Absent: 1

Commissioner Kelly Taylor

Also, Counsel John B. Moriarty

Executive Director Carla A. Mazza

Operations Manager Carlos J. Alma

In compliance with the terms of the Open Public Meeting Law, Chairman Gisela Bernal-Castro opened the floor to the members of the public. With no one present to speak, Chairman Gisela Bernal – Castro closed that portion of the meeting.

II. Motions:

- A. A motion was made by Commissioner Matthew D. Rinaldo and seconded by Commissioner George Hernandez to approve and/or correct minutes of the September 10, 2025 meeting. On a roll call vote, motion carried 6 ayes.
- B. A motion was made by Commissioner Matthew D. Rinaldo and seconded Commissioner George Hernandez to approve the replenishment of Petty Cash. On a roll call vote, motion carried 6 ayes.
- C. A motion was made by Vice - Chairman Ezzio A. Bustamante Varea and seconded by Commissioner George Hernandez to pay the outstanding bills as reported by Executive Director Carla A. Mazza. On a roll call vote, motion carried 6 ayes.

D. **Resolution #_9-2025** Hire Angelina Fernandes, full- time Administrative Assistant, at salary of \$45,000/year effective October 20, 2025.

A motion was made by Chairman Gisela Bernal – Castro and seconded by Commissioner George Hernandez . On a roll call vote, motion carried 6 ayes.

III. Reports:

A. Executive Director Carla A. Mazza

Financial Reports

Resolution to Accept *Financial Reports*. A motion was made by Commissioner George Hernandez and seconded by Vice - Chairman Ezzio A. Bustamante Varea. On a roll call vote, motion carried 6 ayes.

IV. Old Business

V. New Business — There being no further business Commissioner Matthew D. Rinaldo made a motion, seconded by Commissioner Maritza A. Maseda to adjourn the meeting at 7:30 P.M. On a roll call vote, motion carried 6 ayes.

APPROVED: November 12, 2025

Gisela Bernal-Castro
Chairman

Carla A. Mazza
Executive Director

ELIZABETH PARKING AUTHORITY
BUDGET TO ACTUAL FINANCIAL REPORT
FOR THE TEN MONTH PERIOD ENDED 10/31/25

REVENUES		Y-T-D ACTUAL	Y-T-D BUDGET	VARIANCE	ANNUAL BUDGET
PARKING FEES		\$ 4,585,488	\$ 4,525,000	\$ 60,488	\$ 5,430,000
VIOLATIONS		287,775	250,000	37,775	300,000
RENTAL REVENUE		546,654	509,813	36,841	611,776
MISCELLANEOUS REVENUE		11,377	20,833	(9,456)	25,000
INTEREST INCOME		108,548	104,167	4,381	125,000
TOTAL REVENUE		\$ 5,539,842	\$ 5,409,813	\$ 130,029	\$ 6,491,776
EXPENSES					
SALARIES & EMPLOYEE BENEFITS		\$ 2,256,895	\$ 2,130,167	\$ (126,728)	\$ 2,556,200
INSURANCE		341,971	283,333	(58,638)	340,000
OFFICE EXPENSES		168,091	145,833	(22,258)	175,000
OUTSIDE SERVICES		197,206	140,500	(56,706)	168,600
ADMINISTRATIVE EXPENSES		72,210	79,583	7,373	95,500
OPERATING EXPENSES		1,001,413	1,055,000	53,587	1,266,000
INTEREST/PRINCIPAL ON DEBT		1,513,962	1,513,962	-	1,816,754
TOTAL EXPENSES		\$ 5,551,748	\$ 5,348,378	\$ (203,369)	\$ 6,418,054
PROJECTED INCREASE TO RESERVE		\$ (11,906)	\$ 61,435	\$ (73,341)	\$ 73,722