

The Parking Authority of the City of Elizabeth

The regular meeting of the Parking Authority of the City of Elizabeth, New Jersey was held on January 14, 2026 in the Edward S. Sakowicz Administration Building at 233 Commerce Place Elizabeth, NJ 07201. The meeting was called to order at 7:00 PM by Chairman Gisela Bernal – Castro who announced that the regular meeting is listed in the "Annual Notice" as defined by Chapter 231, P.L. 1975, and that copies of the "Annual Notice" have been mailed and/or delivered to the Newark Star Ledger, the Home News and Tribune and posted and filed in the City Clerk's office in compliance with the terms of the "Open Public Meeting Law" Chapter 231, P.L. 1975 on December 11, 2025.

I. Roll Call:

Present:

Chairman Gisela Bernal – Castro

Vice - Chairman Ezzio A. Bustamante Varea (via teleconference call)

Commissioner Matthew D. Rinaldo

Commissioner Maritza A. Maseda (via teleconference call)

Commissioner John F. Bernal

Commissioner Kelly Taylor (via teleconference call)

Commissioner George Hernandez

Attendance Roll Call —7 Present

Absent: 0

Also, Counsel John B. Moriarty

Executive Director Carla A. Mazza

Operations Manager Carlos J. Alma

In compliance with the terms of the Open Public Meeting Law, Chairman Gisela Bernal-Castro opened the floor to the members of the public. With no one present to speak, Chairman Gisela Bernal – Castro closed that portion of the meeting.

II. Motions:

- A. A motion was made by Commissioner Kelly Taylor and seconded by Commissioner Matthew D. Rinaldo to approve and/or correct minutes of the December 10, 2025 meeting. On a roll call vote, motion carried 6 ayes. Commissioner George Hernandez respectfully abstained.
- B. A motion was made by Commissioner Matthew D. Rinaldo and seconded Commissioner George Hernandez to approve the replenishment of Petty Cash. On a roll call vote, motion carried 7 ayes.
- C. A motion was made by Vice - Chairman Ezzio A. Bustamante Varea and seconded by Commissioner Matthew D. Rinaldo to pay the outstanding bills as reported by Executive Director Carla A. Mazza. On a roll call vote, motion carried 7 ayes.

D. Resolution # 1-2026 Award of Professional Contracts- Extraordinary, Unspecified Services 2026

**Parking Authority of the City of Elizabeth
Elizabeth, Union County, New Jersey 07201**

AWARD OF PROFESSIONAL CONTRACTS

Extraordinary, Unspecified Services 2026

The Board of Commissioners of the Parking Authority of the City of Elizabeth has awarded the following contracts without competitive bidding as professional services or an extraordinary, unspecified service pursuant to N.J.S.A. 40A:11-5(1)(a). These Contracts and the Resolutions authorizing them are available for public inspection at the office of the Parking Authority.

Awarded to: Travelers Insurance Company
Services: Automotive,
Time period: January 1, 2026, to December 31, 2026
Cost: not to exceed \$85,454.00

Awarded to: Travelers Insurance Company
Services: Commercial Package
Time period: January 1, 2026, to December 31, 2026
Cost: not to exceed \$233,329.00

Awarded to: New Jersey Manufacturers Insurance Company
Services: Workers' Compensation Insurance Coverage
Time period: January 1, 2026, to December 31, 2026
Cost: not to exceed \$29,373.00 plus
Workers' Compensation fee of \$3,365.00

Awarded to: Merchants Mutual Insurance Group
Services: Excess Liability Insurance Coverage (Umbrella)
\$5M CUMB
Time period: January 1, 2026, to December 31, 2026
Cost: not to exceed \$67,251.00

Awarded to: Princeton Excess & Surplus Lines Insurance
Services: Excess Liability Insurance Coverage (Umbrella)
\$5M x \$5M CUMB
Time period: January 1, 2026, to December 31, 2026
Cost: not to exceed \$22,825.00

Awarded to: Lloyds of London
Services: Cyber Technology E & O Coverage
Time period: January 1, 2026, to December 31, 2026
Cost: not to exceed \$4,660.00

Awarded to: BCB Bank of Woodbridge, Woodbridge, NJ
Services: Banking Services
Time period: January 1, 2026, to December 31, 2026
Cost: at no cost.

Awarded to: Unity Bank, 945 Stuyvesant Ave. Union, NJ
Services: Banking Services
Time period: January 1, 2026, to December 31, 2026
Cost: at no cost.

Carla A. Mazza
Executive Director

Carlos J. Alma
Qualified Purchasing Agent

A motion was made by Commissioner George Hernandez and seconded by Commissioner Maritza A. Maseda . On a roll call vote, motion carried 7 ayes.

E. Resolution # 2-2026 Resolution authorizing purchases under State and Coop (Cooperatives) contracts 2026

RESOLUTION AUTHORIZING PURCHASES UNDER
STATE AND COOP CONTRACTS 2026

WHEREAS, The Parking Authority of the City of Elizabeth utilizes open-end contracts for routine, recurring items which may in the aggregate exceed \$17,500.00 per annum; and,

WHEREAS, the Parking Authority is a member of the following Pricing Cooperatives: Cranford Police Cooperative Pricing System, Morris County Cooperative Pricing System, Somerset County Cooperative Pricing System, Middlesex Regional Educational Services Commission Cooperative Pricing System, NJ Parking Cooperative Pricing System, NJ SEM and the Union County Cooperative Pricing System, County of Bergen Cooperative Pricing System, in addition to the State Contracts; and

WHEREAS State and COOP Contract purchases are permitted without competitive bidding under 40A:11-12, the New Jersey State Cooperative Purchasing Program, 1-NJCP; and

WHEREAS these purchases are made on a unit price basis with each Purchase Order for such goods or services; and

WHEREAS, the Purchasing Agent and or authorized official recommends these purchases, and

NOW, THEREFORE BE IT RESOLVED that the Commissioners of the Parking Authority of the City of Elizabeth authorize purchasing under any valid 2025/2026 State and Cooperative Contracts and subsequent renewals or extensions for all State and or COOP Contracts including, but not limited to those on file with the Elizabeth Parking Authority.

A motion was made by Chairman Gisela Bernal – Castro and seconded by Commissioner George Hernandez. On a roll call vote, motion carried 7 ayes.

F. Resolution #_3-2026 Resolution of the Parking Authority of the City of Elizabeth declaring its official intent to reimburse expenditures for project costs from proceeds of debt obligations. (see attached resolution)

Section 1. The Authority reasonably expects to reimburse its expenditure of Project Costs paid prior to the issuance of the Project Debt Obligations with proceeds of its Project Debt Obligations.

Section 2. This resolution is intended to be and hereby is a declaration of the Authority's official intent to reimburse the expenditure of Project Costs incurred and paid prior to the issuance of the Project Debt Obligations with the proceeds of a borrowing to be incurred by the Authority, in accordance with Treasury Regulations Section 150.2

Section 3. The maximum principal amount of Project Debt Obligations expected to be issued to finance the Project is \$5,000,000.

Section 4. The Project Costs to be reimbursed with the proceeds of the Project Debt Obligations will be "capital expenditures" in accordance with the meaning of Section 150 of the Code.

Section 5. No reimbursement allocation will employ an "abusive arbitrage device" under Treasury Regulations Section 1.148-10 to avoid arbitrage restrictions or to avoid the restrictions under Sections 142 through 147 of the Code. The proceeds of the Project Debt Obligations used to reimburse the Authority for Project Costs, or funds corresponding to such amounts, will not be used in a manner that results in the creation of "replacement proceeds," including "sinking funds," "pledged funds," of funds subject to a "negative pledge" (as such terms are defined in Treasury Regulations Section 1.148-1) of the Project Debt Obligations or another issue of debt obligations of the Authority, other than amounts deposited into a "bona fide debt service fund" (as defined in Treasury Regulations Section 1.148-1).

Section 6. All reimbursement allocations will occur not later than 18 months after the later of (i) the date the expenditure from a source other than the Project Debt Obligations is paid, or (ii) the date the Project is "placed in service" (within the meaning of Treasury Regulations Section 1.150-2) or abandoned, but in no event more than three (3) years after the expenditure is paid.

Section 7. This resolution will take effect immediately.

Recorded Vote

AYE

7

NO

0

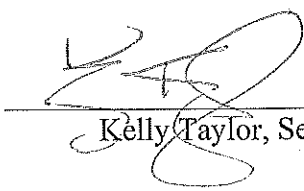
ABSTAIN

0

ABSENT

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The foregoing is a true copy of a resolution adopted by the governing body of the Parking Authority of the City of Elizabeth on January 14, 2026.



Kelly Taylor, Secretary

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Section 7. This resolution will take effect immediately.

Recorded Vote

AYE

7

NO

0

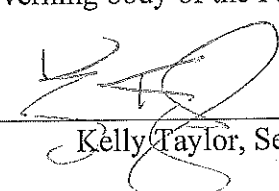
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Kelly Taylor, Secretary

A motion was made by Commissioner George Hernandez and seconded by Chairman Gisela Bernal – Castro. On a roll call vote, motion carried 7 ayes.

G. Resolution # 4-2026 Authorize purchase of new T2 access/revenue control equipment for Bollwage Garage not to exceed \$369.897.47.

THE PARKING AUTHORITY OF THE CITY OF ELIZABETH

**RESOLUTION AUTHORIZING
GOODS AND SERVICES 2026**

**PURCHASE OF
PARKING ACCESS EQUIPMENT AND REVENUE CONTROL SYSTEM
USING SOURCEWELL PURCHASING COOPERATIVE**

WHEREAS, The Parking Authority of the City of Elizabeth has determined a need for the purchasing of Parking Access Equipment and Revenue Control System by using Sourcewell a national purchasing cooperative program; and

WHEREAS, Sourcewell purchases comply with N.J.S.A. 52:34-6.2; and

WHEREAS, T2 Systems, a Verra Mobility Company. located at 8900 Keystone Crossing, Indianapolis, Indiana, is the lowest responsible and responsive bidder from Sourcewell; and

NOW, THEREFORE BE IT RESOLVED that the Commissioners of the Parking Authority of the City of Elizabeth authorize the award of the contract to T2 Systems for the purchase of Parking Access Equipment and Revenue Control System in the J. Christian Bollwage Garage/Lot 1; including an additional 2 years of permit and maintenance fees, freight, installation, and training in an amount not to exceed **\$369.897.47**.

A motion was made by Commissioner Matthew D. Rinaldo and seconded by Commissioner George Hernandez. On a roll call vote, motion carried 7 ayes.

III. Reports:

A. Executive Director Carla A. Mazza

Financial Reports

Resolution to Accept *Financial Reports*. A motion was made by Commissioner George Hernandez and seconded by Commissioner John F. Bernal . On a roll call vote, motion carried 7 ayes.

IV. Old Business

V. New Business — There being no further business Commissioner John F. Bernal made a motion, seconded by Chairman Gisela Bernal – Castro to adjourn the meeting at 7:35 P.M. On a roll call vote, motion carried 7 ayes.

APPROVED: February 11, 2026

Gisela Bernal-Castro
Chairman

Carla A. Mazza
Executive Director

ELIZABETH PARKING AUTHORITY
BUDGET TO ACTUAL FINANCIAL REPORT
FOR THE ONE MONTH PERIOD ENDED 1/31/26

REVENUES		Y-T-D ACTUAL	Y-T-D BUDGET	VARIANCE	ANNUAL BUDGET
PARKING FEES	\$	393,618	\$ 493,167	\$ (99,549)	\$ 5,918,000
VIOLATIONS		5,000	33,333	(28,333)	400,000
RENTAL REVENUE		53,263	52,981	282	635,776
MISCELLANEOUS REVENUE		5,655	2,083	3,572	25,000
INTEREST INCOME		13,092	9,583	3,509	115,000
TOTAL REVENUE	\$	470,628	\$ 591,148	\$ (120,520)	\$ 7,093,776
EXPENSES					
SALARIES & EMPLOYEE BENEFITS	\$	290,575	\$ 239,855	\$ (50,720)	\$ 2,878,261
INSURANCE		39,342	37,500	(1,842)	450,000
OFFICE EXPENSES		22,898	16,667	(6,231)	200,000
OUTSIDE SERVICES		18,044	20,708	2,664	248,500
ADMINISTRATIVE EXPENSES		9,697	8,292	(1,405)	99,500
OPERATING EXPENSES		106,176	105,100	(1,076)	1,261,200
INTEREST/PRINCIPAL ON DEBT		149,653	149,653	-	1,795,836
TOTAL EXPENSES	\$	636,385	\$ 577,775	\$ (58,610)	\$ 6,933,297
PROJECTED INCREASE TO RESERVE	\$	(165,757)	\$ 13,373	\$ (179,130)	\$ 160,479