

The Parking Authority of the City of Elizabeth

The regular meeting of the Parking Authority of the City of Elizabeth, New Jersey was held on April 8, 2026 in the Edward S. Sakowicz Administration Building at 233 Commerce Place Elizabeth, NJ 07201. The meeting was called to order at 7:00 PM by Chairman Gisela Bernal – Castro who announced that the regular meeting is listed in the "Annual Notice" as defined by Chapter 231, P.L. 1975, and that copies of the "Annual Notice" have been mailed and/or delivered to the Newark Star Ledger, the Home News and Tribune and posted and filed in the City Clerk's office in compliance with the terms of the "Open Public Meeting Law" Chapter 231, P.L. 1975 on December 11, 2025.

I. Roll Call:

Present:

Chairman Gisela Bernal – Castro (via teleconference call)
Vice - Chairman Ezzio A. Bustamante Varea
Commissioner Matthew D. Rinaldo
Commissioner John F. Bernal
Commissioner George Hernandez

Attendance Roll Call —5 Present

Absent: 2

Commissioner Maritza A. Maseda
Commissioner Kelly Taylor

Also, Counsel John B. Moriarty
Executive Director Carla A. Mazza
Operations Manager Carlos J. Alma

In compliance with the terms of the Open Public Meeting Law, Chairman Gisela Bernal-Castro opened the floor to the members of the public. With no one present to speak, Chairman Gisela Bernal – Castro closed that portion of the meeting.

II. Motions:

- A. A motion was made by Commissioner Matthew D. Rinaldo and seconded by Commissioner George Hernandez to approve and/or correct minutes of the March 11 , 2026 meeting. On a roll call vote, motion carried 5 ayes.
- B. A motion was made by Vice - Chairman Ezzio A. Bustamante Varea and seconded Commissioner John F. Bernal to approve the replenishment of Petty Cash. On a roll call vote, motion carried 5 ayes.
- C. A motion was made by Vice - Chairman Ezzio A. Bustamante Varea and seconded by Commissioner Matthew D. Rinaldo to pay the outstanding bills as reported by Executive Director Carla A. Mazza. On a roll call vote, motion carried 5 ayes.

D. Resolution # 6-2026 Resolution authorizing Change Order # 1 – 2026 - New T2 Parking Access Equipment and Revenue Control System , Lot 1/J. Christian Bollwage Garage in the amount of \$4107.85. (see attached change order)

WHEREAS, The Parking Authority of the City of Elizabeth entered into a contract with T2 Systems on January 15, 2026 for Parking Access Equipment and Revenue Control System in the J. Christian Bollwage Garage/Lot 1 in the amount of \$369,897.47 and

WHEREAS, Change Order No. 1-2026 has been submitted for additional hardware (cashier station kit), subscriptions for both cashier station credit card readers and two printers for cashier booths and

WHEREAS, the change order results in an increase of \$4,107.85, bringing the total contract amount to \$374,005.32.

NOW, THEREFORE, BE IT RESOLVED that The Parking Authority of the City of Elizabeth hereby approves Change Order No. 1-2026 in the amount of \$4,107.85 ; and

BE IT FURTHER RESOLVED that Executive Director Carla A. Mazza is authorized to execute the change order on behalf of The Parking Authority of the City of Elizabeth

Adopted this 8th day of April, 2026.

A motion was made by Commissioner George Hernandez and seconded by Commissioner Matthew D. Rinaldo . On a roll call vote, motion carried 5 ayes.

E.. Resolution # 7-2026 Resolution authorizing adding Amiyah Cason to 2026 Phone stipend list.

A motion was made by Commissioner George Hernandez and seconded by Commissioner John F. Bernal . On a roll call vote, motion carried 5 ayes.

T2 Systems - Confidential Quotation



For: Parking Authority of the City of Elizabeth, NJ
Quote ID: Q-59175
Date Issued: 4/1/2026
Expires: 6/30/2026

Bill To:
Parking Authority of the City of Elizabeth, NJ
233 Commerce Place.
Elizabeth, New Jersey 07201
United States

Ship To:
Parking Authority of City of Elizabeth
30 W Grand
Elizabeth, NJ 07201
United States

Prepared By:
Ali May

Carlos Alma
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EIN: 22-6013191

Prepared For:
Carla Mazza

Description

Following contract execution, it was identified that Elizabeth will require two cashier stations to support operations. As this was not included in the original scope, T2 has agreed to provide a 50% discount on the associated hardware.

This change order also includes:

- Subscriptions for both cashier station credit card readers
- An upgrade at no cost to the ID TECH cashier station included in the original contract
- Two printers to support end-of-shift reporting at the cashier booths

Subscriptions

Product Name	Product Code	Base Unit Price	Quantity	Discount %	Total
PARCS ID TECH Device Subscription Fee		USD 216.00	6.00	0.000	USD 432.00
Year 1	100.4105	USD 72.00	2.00	0.000	USD 144.00
Year 2	100.4105	USD 72.00	2.00	0.000	USD 144.00
Year 3	100.4105	USD 72.00	2.00	0.000	USD 144.00
Subscriptions for Cashier CC Readers TOTAL:					USD 432.00

Hardware

Product Code	Product Name	Base Unit Price	Quantity	Discount %	Total
883.0306	Cashier Station VP6825 Kit	USD 1,500.00	1.00	50.000	USD 750.00
903.0110	Logan POS Cashier Base Unit	USD 5,000.00	1.00	50.000	USD 2,500.00
882.0177	Cash Drawer Kit for Second Drawer	USD 326.70	1.00	50.000	USD 163.35
883.0266	PARCS Fee Display for Cashier Station (all): Indoor, Standard Size (spare)	USD 275.00	1.00	50.000	USD 137.50

100,2552	Miscellaneous Hardware - One-off (PARCS/PE)- Cashier Station Printer-Cashier Printers	USD 0.00	2.00	0.000	USD 125.00
TOTAL:					USD 3,675.85

Product Code	Product Name	Base Unit Price	Quantity	Discount %	Total
883,0306	Cashier Station VP6825 Kit	USD 1,500.00	1.00	54.185	USD 687.22
502.0005	Ingenico IPP 320 version 4 CC Reader Assembly, EMV Chip Enabled and Magstripe: Cashier Station, for USA, Credit Call IPG	USD 808.50	-1.00	15.001	USD -687.22
CC Reader Upgrade TOTAL:					USD 0.00

Year 1 Total: USD 3,819.85
Year 2 Total: USD 144.00
Year 3 Total: USD 144.00

Net Total: USD 4,107.85

Tax Amount: USD 0.00
Tax Comments: N/A

Total: USD 4,107.85

Additional Information:
Freight Term: FOB-VEND-PP
Payment Terms:
IRIS Profile:
End User: Parking Authority of the City of Elizabeth, NJ
GP Customer Number: 4713

III. Reports:

A. Executive Director Carla A. Mazza

Financial Reports

Resolution to Accept *Financial Reports*. A motion was made by Commissioner George Hernandez and seconded by Commissioner Matthew D. Rinaldo . On a roll call vote, motion carried 5 ayes.

IV. Old Business

V. New Business — There being no further business Commissioner Matthew D. Rinaldo made a motion, seconded by Commissioner George Hernandez to adjourn the meeting at 7:25 P.M. On a roll call vote, motion carried 5 ayes.

APPROVED: May 13, 2026

Gisela Bernal-Castro
Chairman

Carla A. Mazza
Executive Director

ELIZABETH PARKING AUTHORITY
BUDGET TO ACTUAL FINANCIAL REPORT
FOR THE FOUR MONTH PERIOD ENDED 4/30/26

REVENUES		Y-T-D ACTUAL	Y-T-D BUDGET	VARIANCE	ANNUAL BUDGET
PARKING FEES	\$	1,772,162	\$ 1,972,667	\$ (200,505)	\$ 5,918,000
VIOLATIONS		58,440	133,333	(74,893)	400,000
RENTAL REVENUE		212,103	211,925	178	635,776
MISCELLANEOUS REVENUE		6,287	8,333	(2,046)	25,000
INTEREST INCOME		49,408	38,333	11,075	115,000
TOTAL REVENUE	\$	2,098,400	\$ 2,364,592	\$ (266,192)	\$ 7,093,776
EXPENSES		Y-T-D ACTUAL	Y-T-D BUDGET	VARIANCE	ANNUAL BUDGET
SALARIES & EMPLOYEE BENEFITS	\$	976,557	\$ 959,420	\$ (17,137)	\$ 2,878,261
INSURANCE		157,370	150,000	(7,370)	450,000
OFFICE EXPENSES		62,826	66,667	3,841	200,000
OUTSIDE SERVICES		87,058	82,833	(4,225)	248,500
ADMINISTRATIVE EXPENSES		31,200	33,167	1,967	99,500
OPERATING EXPENSES		425,372	420,400	(4,972)	1,261,200
INTEREST/PRINCIPAL ON DEBT		598,612	598,612	-	1,795,836
TOTAL EXPENSES	\$	2,338,995	\$ 2,311,099	\$ (27,896)	\$ 6,933,297
PROJECTED INCREASE TO RESERVE	\$	(240,595)	\$ 53,493	\$ (294,088)	\$ 160,479