

The Parking Authority of the City of Elizabeth

The regular meeting of the Parking Authority of the City of Elizabeth, New Jersey was held on August 12, 2026 in the Edward S. Sakowicz Administration Building at 233 Commerce Place Elizabeth, NJ 07201. The meeting was called to order at 7:00 PM by Chairman Gisela Bernal – Castro who announced that the regular meeting is listed in the "Annual Notice" as defined by Chapter 231, P.L. 1975, and that copies of the "Annual Notice" have been mailed and/or delivered to the Newark Star Ledger, the Home News and Tribune and posted and filed in the City Clerk's office in compliance with the terms of the "Open Public Meeting Law" Chapter 231, P.L. 1975 on December 11, 2025.

I. Roll Call:

Present:

Chairman Gisela Bernal – Castro

Vice - Chairman Ezzio A. Bustamante Varea

Commissioner Matthew D. Rinaldo

Commissioner Maritza A. Maseda

Commissioner John F. Bernal

Commissioner Kelly Taylor

Commissioner George Hernandez (arrived at 7:35 pm via teleconference call)

Attendance Roll Call —7 Present

Absent: 0

Also, Counsel John B. Moriarty

Executive Director Carla A. Mazza

Operations Manager Carlos J. Alma

In compliance with the terms of the Open Public Meeting Law, Chairman Gisela Bernal-Castro opened the floor to the members of the public. With no one present to speak, Chairman Gisela Bernal – Castro closed that portion of the meeting.

II. Motions:

- A. A motion was made by Commissioner Maritza A. Maseda and seconded by Commissioner Matthew D. Rinaldo to approve and/or correct minutes of the June 10 , 2026 meeting. On a roll call vote, motion carried 5 ayes. Commissioner Kelly Taylor respectfully abstained.
- B. A motion was made by Vice - Chairman Ezzio A. Bustamante Varea and seconded Commissioner Kelly Taylor to approve the replenishment of Petty Cash. On a roll call vote, motion carried 6 ayes.
- C. A motion was made by Commissioner Kelly Taylor and seconded by Commissioner John F. Bernal to pay the outstanding bills as reported by Executive Director Carla A. Mazza. On a roll call vote, motion carried 6 ayes.

D. Resolution # 11-2026 RESOLUTION AUTHORIZING PURCHASE OF PARKING ACCESS EQUIPMENT AND REVENUE CONTROL SYSTEM FOR LAPOLLA GARAGE/LOT 6

WHEREAS, The Parking Authority of the City of Elizabeth has determined a need for the purchasing of Parking Access Equipment and Revenue Control System by using Sourcewell a national purchasing cooperative program; and

WHEREAS, Sourcewell purchases comply with N.J.S.A. 52:34-6.2; and
WHEREAS, T2 Systems, a Verra Mobility Company. located at 8900 Keystone Crossing, Indianapolis, Indiana, was the lowest responsible and responsive bidder

from Sourcewell; and

NOW, THEREFORE BE IT RESOLVED that the Commissioners of the Parking Authority of the City of Elizabeth authorize the award of the contract to T2 Systems for the purchase of Parking Access Equipment and Revenue Control System in the Lapolla Garage/ lot 6 including permit and maintenance fees, freight, installation, and training in an amount not to exceed \$300,000.

A motion was made Commissioner Matthew D. Rinaldo and seconded by Chairman Gisela Bernal – Castro. On a roll call vote, motion carried 6 ayes.

E. Resolution # 12-2026 RESOLUTION TO AMEND RESOLUTION # 10-2026 AUTHORIZING AWARD OF CONTRACT TO INTEGRATED TECHNICAL SYSTEMS

**AMEND RESOLUTION # 10-2026 AUTHORIZING
GOODS AND SERVICES 2026-2027**

**MAINTENANCE OF THE T2 METERS
PARKING ACCESS EQUIPMENT AND REVENUE CONTROL**

WHEREAS, The Parking Authority of the City of Elizabeth has determined a need for Maintenance of the T2 - Luke meters - Parking Equipment and System, a propriety system; and

WHEREAS, The Parking Authority of the City of Elizabeth has purchased T2 - Luke Parking Access Equipment and Revenue Control System (kiosk meters) by using Sourcewell, a national purchasing cooperative program; and

WHEREAS, the Sourcewell purchases comply with N.J.S.A. 52:34-6.2; and

WHEREAS, Integrated Technical Systems is the authorized service agent to maintain the warranty proprietary equipment, and is part of the T2 Sourcewell bid;
and

WHEREAS, the Commissioners of the Parking Authority of the City of Elizabeth authorized the award of the contract to Integrated Technical System, 8 Capital Drive, Wallingford CT 06492. for 25 months for an amount of \$106,197.50 per year; not to exceed \$212,395.00 for the 2-year contract with a cancellation clause of 30 days.

WHEREAS, the Parking Authority will change the contract from 2 years to one year, and the amount not to exceed will reflect the contract year.

NOW, THEREFORE BE IT RESOLVED that the Commissioners of the Parking Authority of the City of Elizabeth authorize the amend of award of the contract to Integrated Technical System, 8 Capital Drive, Wallingford CT 06492. for one year for an amount not to exceed \$104,325.00 with a cancellation clause of 30 days.

A motion was made Commissioner Kelly Taylor and seconded by Vice - Chairman Ezzio A. Bustamante Varea. On a roll call vote, motion carried 6 ayes.

III. Reports:

A. Executive Director Carla A. Mazza

Financial Reports

Resolution to Accept *Financial Reports*. A motion was made by Chairman Gisela Bernal – Castro and seconded by Vice - Chairman Ezzio A. Bustamante Varea. On a roll call vote, motion carried 6 ayes.

IV. Old Business

V. New Business — There being no further business Chairman Gisela Bernal – Castro made a motion, seconded by Commissioner John F. Bernal to adjourn the meeting at 7:45 P.M. On a roll call vote, motion carried 7 ayes.

APPROVED: September 9, 2026

Gisela Bernal-Castro
Chairman

Carla A. Mazza
Executive Director

ELIZABETH PARKING AUTHORITY
BUDGET TO ACTUAL FINANCIAL REPORT
FOR THE EIGHT MONTH PERIOD ENDED 8/31/26

REVENUES		Y-T-D ACTUAL	Y-T-D BUDGET	VARIANCE	ANNUAL BUDGET
PARKING FEES	\$	3,755,571	3,945,333	\$ (189,762)	\$ 5,918,000
VIOLATIONS		128,150	266,667	(138,517)	400,000
RENTAL REVENUE		417,272	423,851	(6,579)	635,776
MISCELLANEOUS REVENUE		13,413	16,667	(3,254)	25,000
INTEREST INCOME		98,127	76,667	21,460	115,000
TOTAL REVENUE	\$	4,412,533	\$ 4,729,184	\$ (316,651)	\$ 7,093,776
EXPENSES		Y-T-D ACTUAL	Y-T-D BUDGET	VARIANCE	ANNUAL BUDGET
SALARIES & EMPLOYEE BENEFITS	\$	2,041,177	\$ 1,918,841	\$ (122,336)	\$ 2,878,261
INSURANCE		314,924	300,000	(14,924)	450,000
OFFICE EXPENSES		129,229	133,333	4,104	200,000
OUTSIDE SERVICES		161,995	165,667	3,672	248,500
ADMINISTRATIVE EXPENSES		53,239	66,333	13,094	99,500
OPERATING EXPENSES		957,379	840,800	(116,579)	1,261,200
INTEREST/PRINCIPAL ON DEBT		1,197,224	1,197,224	-	1,795,836
TOTAL EXPENSES	\$	4,855,167	\$ 4,622,198	\$ (232,969)	\$ 6,933,297
PROJECTED INCREASE TO RESERVE	\$	(442,634)	\$ 106,986	\$ (549,620)	\$ 160,479